

Home Pay

HomePay can be activated within your existing account within minutes.

Online payment collection made easy!



How it works

The HomePay module is an online payment collection service that's closely integrated into the HomeContact communications system.

Once activated, the HomePay module can be accessed from within the normal HomeContact system. Likewise, when parents make online payments they do so from within their existing HomeContact account, a system they already know and trust.

Requesting Payments – Payment items (e.g. Trips):

- As the HomePay module is integrated with the main HomeContact system, once setup payment requests can be sent straight from the normal 'New Email Message' screen. This also allows for attachments and a reply Online to be included at the same time.
- Payment requests can be for single amounts (due on a specific date) or can be divided into instalments, each with their own due date. Parents will have the option to pay for the deposit and instalment(s) in one go or as and when they are due.
- Parents receive payment requests just like a normal email message from HomeContact. They have a unique payment link that they follow to enable them to make the payment via the system. Just before they do, they have the option to select any additional items due for payment and pay for them all at once.
- For each payment item setup, the system will produce a full report detailing which payments have been received and which are due/overdue. These reports can be viewed on screen and/or downloaded.
- Manual payments (by cash/cheque) can also be logged on the system.



Automated Reminders:

- HomePay has automated payment reminders built in – so you no longer have to spend hours chasing parents for money!
- You are able to define how and when these payment reminders are sent (either by email or text message) and how soon after the payment item becomes overdue that you want the system to send it.
- The system will keep a note of each reminder that is sent, enabling you to see very quickly which parents are still owing money.
- As parents' contact details are already contained within the HomeContact system there is no additional set up data entry required, as payment reminders are sent to the existing details.

Dinner Money

There is a built in Dinner Money section of the HomePay system that enables you to completely automate dinner money collection for those children that regularly pay on a weekly, monthly or termly basis.

This is setup at the beginning of the school term and is automated after that point. Reminders are sent once dinner money becomes overdue in the same way it does for payment items.

Bank Accounts

Many schools have multiple bank accounts in use for different types of payments (i.e. trips, dinner money, uniform etc.) and so with HomePay, for every payment item setup you are able to define which bank account it should be paid into. There is no limit on the number of bank accounts setup on the system and there are no additional charges involved.

Automated and easy to use payment system.



VISA

Verified by
VISA

MasterCard.
SecureCode.

VISA
DEBIT



Transfer of Funds

To accept payments over the internet schools are normally required to have their own internet merchant account which comes with its own setup & yearly charges. To save schools on these charges HomePay are doing things slightly different whereby all payments received through the system will be held centrally in a holding account we have negotiated with Lloyds TSB Cardnet.

Payments from parents are then aggregated together and paid over in one lump sum to the school twice a month:

- Payments received between the 1st – 15th of the month will be transferred to the school's chosen account(s) on the 20th.
- Payments received between the 16th – 31st of the month will be transferred to the school's chosen account(s) on the 5th of the following month.

These fund transfers are accompanied by a full transaction report detailing each payment received. The full amount received by parents is transferred into your designated bank account(s) – NO transaction charges are deducted from these funds.

Charges

The HomePay module is charged as an additional service in-line with your normal HomeContact subscription. There is also a fixed charge per card transaction that is processed.

No of pupils	HomeContact Subscription Price	HomePay Module	Total (inc HomePay)
< 50	£75	£49	£124
51 - 200	£149	£75	£224
201 - 350	£199	£100	£299
351 - 500	£249	£125	£374
501 - 750	£349	£175	£524
751 - 1000	£449	£225	£674
1001 - 1500	£549	£275	£824
1501 - 2000	£649	£325	£974
2000 +	£749	£375	£1124

Transaction Credits
Fixed Price:
35p



Key benefits of Fixed Transaction Charge:

- A fixed cost per transaction for budgeting purposes (no percentages / variable costs for different card types*)
- The full amount paid by the parent is transferred into the schools bank account(s) – the 35p transaction credit charge **IS NOT** deducted from the amount transferred to the school as it has already been paid for.

*Some restriction will apply on credit card transactions to ensure we're able to meet this fixed transaction credit charge

Transaction credits are purchased in advance and will work in the same way as the text credits currently do. Each time a parent makes a card payment, one transaction credit will be deducted from your balance. If parents opt to pay for more than one item at a time, it will only cost one credit. Transaction credits do not expire.

Security & Financial Protection

As with any service we offer, data protection and security is a top priority. We're working with carefully selected partners who have a wealth of experience in the online payment processing marketplace to ensure parents information is kept safe.

At no point are any card details stored by the HomeContact/HomePay system and payments are dealt with in a fully PCI compliant way.



To give added piece of mind, HomeContact is registered with the Financial Services Authority as a Payments Institute (Reg No: 529112) to enable us to hold and transfer funds in this way.

As part of this registration there are a number of regulatory requirements we must comply with to ensure the security of funds received & managed by us.

No additional training or support charges!



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